

Questionnaire for Non-manufacturing Purchasing Manager

Table number: N242
Department: National Bureau of
Statistics of China
File Number: Number [2016]125
Validity Period: 2018-01

Date (mm / yy)

A Company:

B Organization Code:

Unified social credit identifier:

Q1 Business Activity

Select the description that best expresses the current month's level (units, not value) of **Business Activity** compared to the previous month.

☐ increased ☐ unchanged ☐ decreased

Reasons of the change: _____

Q2 New Orders (Customer Demand)

Select the description that best expresses the current month's level (units, not value) of **New Orders (or Customer Demand)** compared to the previous month (no matter accomplished or not).

☐ increased ☐ unchanged ☐ decreased

Reasons of the change: _____

Q21 New Orders from Abroad

Select the description that best expresses the current month's level (units, not value) of **New Orders from Abroad** compared to the previous month (no matter accomplished or not).

☐ increased ☐ unchanged ☐ decreased ☐ none

Q3 Unaccomplished Orders (Business Activity)

Select the description that best expresses the current month's level (units, not value) of **Unaccomplished Orders (Business Activity)** compared to the previous month.

☐ increased ☐ unchanged ☐ decreased ☐ none or not easy to evaluate

Q4 Inventories

Select the description that best expresses the current month's level of **Inventories** compared to the previous month.

☐ increased ☐ unchanged ☐ decreased ☐ none

Q5 Input Price

Select the description that best expresses the current month's level of **Price of Main Input (including Raw Materials, Fuel, Power, Commodity, Salary, Bonus, Interest, and Rent)** compared to the previous month.

☐ higher ☐ little changed ☐ lower

Q51 List specific commodities or main input items which are up or down in price this month. (use general names)

Commodities or main input items up in price: _____

Commodities or main input items down in price: _____

Q6 Prices Charged

Select the description that best expresses the current month's level of **Prices Charged** compared to the previous month.

☐ higher ☐ little changed ☐ lower

Q7 Employment

Select the description that best expresses the current month's level of **Employment** (including Employed Staff and Workers, Dispatch Labor & Other Employees) compared to the previous month.

☐ increased ☐ unchanged ☐ decreased

Q8 Suppliers' Delivery Times

Select the description that best expresses the current month's **Suppliers' Delivery Times** compared to the previous month.

☐ slower ☐ almost even ☐ faster ☐ none

Q9 Business Activity Anticipation

Select the description that best expresses **Business Activity Anticipation** in the next three months.

☐ increased ☐ little changed ☐ decreased

Q10 List the commodities or service in short supply (Please list by general names):

Q11 What are the main problems or difficulties in your purchasing?

- | | |
|------------------------------------|---|
| ① funding constraints | ② demand decrease or shortage of orders |
| ③ rise in raw material price | ④ increase in transportation costs |
| ⑤ increase in labor costs | ⑥ raw material such as energy constraints |
| ⑦ shortage of labor | ⑧ fluctuation of RMB exchange rate |
| ⑨ others (list on the line): _____ | |

Q12 Do you have any comments or suggestions?

Q13 Profit (loss) changes (efficiency of operation):

Select the description that best expresses **Profit (loss) changes** compared to that of last month

☐ profit increased / loss reduced ☐ profit(loss) remains the same
☐ profit reduced / loss increased

Q14 Personnel urgently needed

Which aspects of personnel are urgently needed in your company (Choose the top 3 according to the influence degree)?

1. Administrative staff
2. Personnel and Recruitment Officers
3. Data mining analyst
4. Mechanical engineering and technical personnel
5. Sales personnel
6. Chef& Food service personnel
7. Real estate agency or Property staff
8. Telecom communications business staff
9. Construction engineering and technical personnel
10. Computer technical personnel
11. Accountants
12. Financial staff
13. Technician or senior technician
14. Equipment installation operation maintenance personnel
15. Designers
16. Motor vehicle drivers
17. Express logistics personnel
18. Clerks, cashiers
19. Front-line workers
20. Public security and cleaning staff

If there is no such personnel in enterprises needing, please list the specific: _____

Purchasing manager: _____ Tel: _____ Date: _____

Explanation:

1. Statistics scope: the selected sample unit of Construction, Wholesale & Retail, Transport, Warehousing & Post, Accommodation & Food Services, Information Transmission, Computer Service and Software, Real Estate, Leasing & Business Services, Water Conservancy, Environment & Public Facilities Administration, Residential and Other Services.

2. Submitting time and manner: Submit the questionnaire online or mobile terminal before 16:00 the 25th each month, Website: <http://www.lwzb.cn>, Mobile terminal: <http://219.235.129.147/pmi>.

3. The subject of questionnaire: Purchasing (or supply) managers or the general managers who charge purchasing activity of the sample unit.

4. Definition of options: purchasing managers estimate the definition of options “unchanged, little changed, almost even” based on their experience at ordinary times.

5. Definition of Base Period: For the questions of flow indicators (Period indicator, such as Customer Demand etc.), the base period is the last month. For the questions of stock indicators (Time-point indicator, such as Inventories, Employment etc.), the base period is a month ago.